



NAEM NEWSLETTER



Volume 13 Issue 78

October-December 2020

Closing ceremony of 157 Foundation Training Course



Hon'ble Deputy Minister of the Ministry of Education, Mr. Mahibul Hasan Chowdhury, MP, addressing at the closing ceremony of 157 Foundation Training Course

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The 157 Foundation Training Course of 120 days ended on 13th December 2020 with the distribution of certificates. Dr. Dipu Moni, MP, Hon'ble Minister, Ministry of Education was present as the Chief Guest on the occasion. Honorable Deputy Minister of the Ministry of Education, Mr. Mahibul Hasan Chowdhury, MP was present as the special guest. Mr Md Mahbub Hossain , Secretary, Secondary and Higher Education Division, Ministry of Education and Prof. Dr Syed Mohammad Golam Faruk, Director General, Directorate of Secondary and Higher Education, Bangladesh were also present as the special guests. The function was presided over by Prof. Ahmed Sajjad Rashid, Director General, NAEM. In his speech the chief guest said that Quality and up-to-date modern education can take a country to the pinnacle of development. National Academy for Educational Management (NAEM) is trying to fulfil its responsibility of developing skilled teachers to provide this quality education. The chairperson of this grand and colorful program thanked the chief guest and special guests for allocating their valuable time here at NAEM.

The concluding ceremony ended with the hope of fulfilling the responsibilities by applying the knowledge and skills acquired in the training. At the end of the program certificates were distributed among the participants.

Dr Tahmina Begum Training Specialist, NAEM and the Course Director of 157th Foundation Training Course expressed her sincere gratitude to all the officials and employees of the Ministry of Education and all levels who were directly and indirectly involved in this training course for the successful completion.

Editorial

NAEM publishes Newsletter and NAEM Journal regularly. It is solely responsible for providing training both for Secondary and Higher Secondary level teachers, arranging seminars and workshops related to the educational issues, arranging different types of training like NIS, Good Governance, ICT, etc. for its own employees and officers. NAEM Newsletter gives the reflections of these activities quarterly. During the pandemic situation like other training institutions NAEM has underwent different technological innovations online to meet Education and Training related challenges.

In the 2nd quarter (October to December 2020) of the Fiscal Year 2020-2021, some online training courses were introduced for the first time in the history of NAEM. These online training courses were to cope with arising needs of pandemic situation. It was a very challenging as well as very effective endeavor of NAEM to organize and complete successfully. NAEM introduced five online training courses successfully in this quarter. NAEM also completed the incomplete 157 FTC Training Course, which was temporarily shut down in March 2020 along with other activities of NAEM at the wake of this global crisis in Bangladesh.

There were lots of events under 157 FTC like cultural and Mess night programs, debate, introducing wall magazine, innovative idea showcasing on education, glamorous closing ceremony of this course and like. Apart from these events all the divisions had different kinds of activities. Research and Documentation Division arranged some workshops and Seminars to finalize the Research Proposals for the fiscal year 2020-21. Administration and Finance Division has been performing some long term activities like establishing the mural of Sheikh Mujibur Rahman, the Father of the Nation, monitoring the extension of Administrative Building etc.

I would like to give my special thanks to the advisor and all the members of the editorial team for their sincere and hard work to publish the newsletter in time.

Activities of 157 FTC

News



Participants of 157 FTC are receiving crests from the director General of NAEM

A wall magazine by the participants of 157 FTC

National Academy for Educational Management (NAEM) on behalf of 157 Foundation Training Course arranged a program on the occasion of the Birth Centenary and Mujib Year celebrations of Bangabandhu Sheikh Mujibur Rahman, father of the nation and the greatest Bengali of all times. This program was inaugurated by Dr. Pran Gopal Dutta, former Vice-Chancellor, Bangabandhu Sheikh Mujib Medical University, along with Dr Tahmina Begum, Course Director, Course coordinators and trainees. At the same time, he inaugurated a colorful wall magazine on the occasion of Mujib Year designed, written and prepared by the trainees. The Chief Guest, Dr. Pran Gopal Dutta praised for such a wonderful work. He said that through these young teachers the spirit of our independence will transfer among thousands of students. At the end of this program Dr.Tahmina Begum thanked all to make the program colorful.



Professor Dr Pran Gopal Dutta, inaugurating a wall magazine of 157 FTC

English and Bangla Debate

The final round English Debate Competition was held on 3 December 2020 and the final round Bangla Debate Competition for the 157th FTC was held on 26th November 2020. The participants presented their analytical statements on behalf of all parties by presenting appropriate arguments at the appointed time and refuting the arguments.



157FTC English Debating Team with its Judges

The topic of the English debate for this course was 'Our society, not education defines our thoughts'. The participants who were in favor of the topic became Champion. Mohammad Monjurul Islam bearing ID:65 became the best speaker. He is the lecturer in English, Brahmanbaria Govt, College.

On the other hand, the subject matter of Bangla debate was 'কারিগরি শিক্ষাইএকটি দেশের আর্থ-সামাজিক উন্নয়নের পূর্বশর্ত' The team who spoke against the topic became the Champion and the best speaker was selected from this winning team named Muhammad Bin Yeahhiya bearing ID 128. Participants of both for and against teams presented their logic and information. Judges and audience enjoyed the spontaneous debate competition.

Innovation in Education by the participants

Innovation opens the door for the development of the society and the country. With this goal in mind, competitions on 'Innovation on Education' were organized among the



Mr. Md. Hasanul Islam, NDC, Additional Secretary, (Admin & Finance), Secondary and Higher Education Division, Ministry of Education, addressing as chief Guest at the program of Innovation idea showcasing

Innovation opens the door for the development of the society and the country. With this goal in mind, competitions on 'Innovation on Education' were organized among the trainees of 157th Foundation Training Course. Divided into 30 teams, the trainees submitted their innovative ideas. Among them teams were nominated for showcasing. On 7 December 2020, a showcasing of nominated ideas was organized by the participants of 157 FTC with the help of NAEM authority. Mr. Md. Hasanul Islam, NDC, Additional Secretary, (Admin & Finance), Secondary and Higher Education Division, Ministry of Education, was present as the Chief Guest on the occasion. Prof. Dr Syed. Md. Golam Faruk, DG, DSHE, was also present as the Special Guest. The program was chaired by Prof. Md. Ahmed Sajjad Rashid, Director General, NAEM. Chief Guest said that we are living in a very challenging time. To survive smartly there is no alternative of innovative ideas in all sphere of our life, he added. He visited different showcasing stalls with other guests where the participants showed their innovative projects.



Participants of 157 are showing their innovations to the chief guest along with other guests

Cultural Night

There is no substitute for co-curricular activities to increase creativity, confidence and social skills. Like other FTC the participants of 157th Foundation Training Course arranged different cultural programs like the recitation from the Holy Books, Islamic music (Hamd and Naat), patriotic songs,



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Rabindra Sangeet, Nazrul Sangeet, folk songs, modern songs and presenting their marvelous speeches. Through this program the trainees get opportunity to develop their creative talents. They usually arrange it by the name of cultural nights following a grand dinner. Distinguished guests take part in these programs with the participants. 157th FTC participants arranged two mess nights during their course.

A workshop to finalize NAEM Mobile Apps

A workshop was arranged on 24 December 2020 by the NAEM authority to finalize NAEM Mobile Apps which was invented by 157 FTC participants. In this workshop, Md. Hasanul Islam, NDC, Additional Secretary, (Admin & Finance), and Chief Innovation Officer, Secondary and Higher Education Division, Ministry of Education was present in this program as the Chief Speaker. Apart from the chief speaker, Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation), NAEM and Prof. Dr. Md. Mustafa Kamal, Director (Admin & Finance), NAEM were also present as the speakers. The program was chaired by the Director General of NAEM, Prof. Md. Ahmed Sajjad Rashid. Mr. SiShir Chandra Paik, Lecturer, Social Welfare, Govt. BM. College, Barishal, presented the idea paper. Mr. Swapan Kumar Saha, Training Specialist, NAEM and Member Secretary, NAEM Innovation Committee moderated the program.

In his speech the chief speaker Md. Hasanul Islam, NDC, Additional Secretary, (Admin & Finance), and Chief Innovation Officer, Secondary and Higher Education Division, Ministry of Education said that there must

have novelty in innovation. He added that our future depends on Artificial Intelligence and 4th Industrial revolution is based on this Artificial Intelligence. He also



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gave his opinion to make the Mobile Apps user-friendly. Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation), NAEM and Convener & Focal person, NAEM Innovation Committee, put emphasis on the facilitation of services through innovation. Prof. Dr. Md. Mustafa Kamal, Director (Admin & Finance), NAEM said that NAEM Model is familiar in the field of innovation. At the end of the 1st phase of the workshop Prof. Md. Ahmed Sajjad Rashid, DG, NAEM and the chairperson of this workshop said that the trainees will get clear ideas and remove any confusion regarding training. He finally concluded the 1st phase inviting the representatives present in the workshop to propose their well-thought recommendations. After the speech of the chairperson, the participants in the workshop were divided into four groups and group work was distributed.

FTC sessions

Renowned and eminent persons of the country conducted sessions on various subjects at different times.



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In this regard, senior officials from various ministries of the Government of Bangladesh, and eminent persons including university professors came to have open discussions and exchange of views. Notable persons among them are Hon'ble Justice Ruhul Quddus, Supreme Court of Bangladesh, Dr. Mohammad Sadiq, former Chairman, Bangladesh Public Service Commission, Mr. Md. Shah Kamal, former Senior Secretary, Ministry of Disaster Management and Relief, Prof. Dr. Pran Gopal Dutt, former Vice-Chancellor, Bangabandhu Sheikh Mujib Medical University, Kazi Monirul Islam, Additional Secretary, Secondary and Higher Education Division, Ministry of Education, Prof. Syed Md. Golam Faruk, Director General, Directorate of Secondary and Higher Education, Professor Kaikobad from BUET, Kazi Shahjahan, Personal Secretary to the Secretary, Secondary and Higher Education Division, Ministry of Education and other personalities.

Seminar on Selection of Research Proposals (FY 2020 - 2021) through online zoom meeting

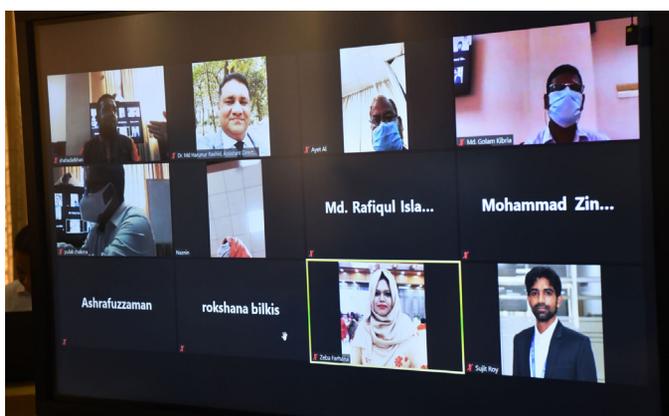
Seminar on Selection of Research Proposals (FY 2020 -2021) of NAEM Research Work was held through online zoom meeting for the Corona Pandemic situation on



Different Research Groups virtually presenting their respective proposals on zoom

September 24, October 08, 11, and 12, 2020. It was a 04-day seminar program. This seminar was arranged by the Research and Documentation Division of NAEM. The Chairperson, Prof. Ahmed Sajjad Rashid, Director General of NAEM along with other committee members of NAEM Research Work were present in the seminar through online zoom meeting. Total 68 Research Proposals were submitted to the Research Division for NAEM Research Work 2020-2021. Among them primarily 30 proposals were selected. For the final selection there were judges namely Prof. Nazmul Haq, member, NAEM Research Committee. Dr. Md. Mizanur Rahaman, Director (Research & Documentation), BPATC, Savar, Dhaka. Md. Hasan

Tarek, Director (Research & Documentation). As it was a seminar for the final selection, respected judges decided not to pass any comment on any proposal and there would be only presentation from the research teams. In the inaugural session (24 September, 2020) of the Seminar Mr. Md. Saifullah Panna, Joint Secretary, Ministry of Finance was present virtually as the Chief Guest. The Chairperson of the program was Prof. Ahmed Sajjad Rashid, Director General of NAEM. Mr. Swapan Kumar Nath, Deputy Director (Research & Documentation), NAEM gave the welcome speech. Honorable Chief Guest declared the opening of this 04-daylong seminar and



Different Research Groups virtually presenting their respective proposals on zoom

wished success of the program. On day 01, 06 research groups presented their proposals through zoom meeting. On the 2nd day (08 October 2020), Md. Moniruzzaman, Additional Secretary, Ministry of Environment, Forest and Climate Change, was present virtually as the Chief Guest. The Chairperson of the program was Prof. Ahmed Sajjad Rashid, Director General of NAEM. The welcome speech was given by Ms. Rokshana Bilkis, Director (Research & Documentation), NAEM. She thanked respected guests and research teams for joining virtually and to make this program successful. Honorable Chief Guest thanked NAEM authority for arranging such program in this Pandemic situation. He gave some suggestions to the research teams and wished success of the seminar. The Chairperson also thanked Honorable Chief Guest and all other audience. On day 02, 08 research groups presented their proposals through zoom meeting. On the 3rd day (11 October, 2020), Prof. Ahmed Sajjad Rashid, Director General of NAEM was present as the Chairperson of the program. Ms. Rokshana Bilkis, Director (Research & Documentation), NAEM gave the welcome speech. On day 03, 09 research groups presented their proposals through zoom meeting. On the 4th day (12 October 2020), Prof. Ahmed Sajjad Rashid, Director General of NAEM was present as the Chairperson of the program. Mr. Swapan Kumar Nath,

Deputy Director (Research & Documentation), NAEM gave the welcome speech and wished to overcome this critical Pandemic situation. He also thanked respected Chairperson for being with the 04-daylong program as well as for his kind cooperation to make this program successful. On Day 04, 07 research groups presented their proposals through zoom meeting. After completing all the presentations, a thanks giving speech was given by Md. Lutfor Rahman, Deputy Director (Research & Documentation), NAEM. In his speech, he gave special thanks to the judges, panel, presenters and NAEM authority. The total program was hosted by Dr. Md. Harunur Rashid, Assistant Director (Research & Documentation), NAEM.

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On 03 December 2020, another seminar on the selection of Research Proposal for Fiscal Year 2020-2021 (second) was arranged by the Research & Documentation Division, NAEM. The chairperson of this program was Professor Ahmed Sajjad Rashid, Director General, NAEM. In the beginning of the seminar Ms. Rokshana Bilkis, Director (Research and Documentation) delivered her welcome speech. NAEM research committee members participated in the seminar and evaluated the research teams. 08 research teams presented their respective research proposals. Each team was allocated 15 minutes for their presentation. After the presentation Professor Ahmed Sajjad Rashid, Director General of NAEM and Chairman of NAEM Research Committee, delivered his concluding speech. He pointed out that NAEM was searching for the quality research proposals and that seminar would be much helpful to select the appropriate research proposals. He thanked all concerned for their contribution to make this seminar a successful one.

Seminar on formulation and implementation of citizen charter

NAEM arranged a seminar on the formulation and implementation of citizen charter commitments on 20 December 2020.

Presenter of the original article was Md Mokhlesur Rahman, Deputy Secretary, Cabinet Division. Keynote speaker of this seminar was Mr. Md. Aminul Islam Khan, Secretary, Technical and Madrasah Education Division, Ministry of Education. Besides Prof. Md. Ahmed Sajjad Rashid, DG, NAEM and Mr. Md. Fazlur Rahman, Senior Assistant Secretary, Secondary and Higher Education Division, Ministry of Education also took part in this speaking session. The program was chaired by Prof. Dr. Md.

Lokman Hossain, Director (Training & Implementation), NAEM. In his speech, keynote speaker said that Govt.



Md.Aminul Islam Khan, Secretary, TMED, Ministry of Education addressing as the chief guest while Prof .Md. Ahmed Sajjad Rashid, DG, NAEM as the special guest at the seminar on formulation and implementation of citizen charter commitments

is determined to provide service for the general people easily. Govt. officers are taking their salaries with money of general people. So it is our moral duty to provide service as early as possible without any difficulty so that we can ensure accountability and transparency. DG, NAEM in his speech said that his office is committed to providing service according to the citizen charter. At last the chairperson thanked all the guests and audience for their kind presence and making the program fruitful.

National Integrity Strategy for employees

For the last 3 years NAEM has been arranging National Integrity Strategy (NIS) training for its officers and employees. In 2020, the 1st Batch of NIS training for NAEM employees was held on 4th October, 2020.



Participants of National Integrity Strategy Training for the employees of NAEM

The chief guest of this program was DG, NAEM, Prof. Md. Ahmed Sajjad Rashid. Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation) was also present as the special guest. This program was chaired

by Md. Saiduzzaman, Deputy Director (Training & Implementation), NAEM. In his speech the chief guest said that to do the work with proper attitudes and to behave properly is very important. Through this training one would be aware of the responsibility, reward and punishment of his deeds. So everyone should receive all information from the training. The special guest described the importance of this training. The chairperson gave thanks to every one for their positive cooperation

Discussion meeting on Martyred Intellectuals Day at NAEM

A discussion meeting on Martyred Intellectuals Day was arranged by NAEM on 14 December 2020. The chief guest of this program was Prof. Ahmed Sajjad Rashid, Director General of NAEM.



Professor Ahmed Sajjad Rashid, Director General, NAEM speaks at the discussion meeting of Martyred Intellectual Day held on 14 December, 2020.

Three Directors from three Divisions namely Prof. Dr. Md. Lokman Hossain (Training & Implementation), Prof. Dr. Md. Mustafa Kamal (Admin & Finance) and Rokshana Bilkis (Research & Documentation) were present as the special guests. The program was chaired by Mr. Md. Salimuzzaman, Director (Planning & Development). In his speech the chief guest said that the whole nation arrange this program to commemorate those intellectuals who were killed by Pakistani forces and their collaborators during the 1971 Liberation War, particularly on 25 March and 14 December 1971. He explained that the killings were undertaken with the evil plan of annihilating the intellectuals of newly born country, Bangladesh. Two days after the events of 14 December, on 16 December, Bangladesh became independent through the surrender of Pakistani forces. It was a great loss for our nation. Special guests along with Mr Swapan Nath DD (R&D) and Md Mozammel Haque also explained the importance of this day. At the end of this program the chairperson thanked the chief guest, Directors, NAEM faculties and others to make the program successful.

Victory Day Celebration



Upholding the National Flag and Showing guard of Honor to the Martyred on the eve 49 Victory Day observed by NAEM authority

NAEM observes the 49th Victory Day with proper honour and with due respect. This is the special year compared to other years. Due to the Covid-19 pandemic situation, some programs of the Great Victory Day were restricted. Some programs were held virtually. Besides, Govt. declared this year as Mujib Year and NAEM is observing this year physically and virtually. Activity of the day started from the very early morning. Director General of NAEM hoisted flag with the officers and employees at 6:00 am. He along with other officers observed guard of honour showing the respect of the heroes who sacrificed their valuable lives



NAEM campus illuminated on the occasion of 49 Great Victory Day 2020.

to gain our independence. An art/ essay competition was arranged virtually for the kids of NAEM officials/ employees covering different categories. After the Zohr prayer a milad mahfil was arranged for the martyred. The whole campus of NAEM was decorated with illumination.

A discussion meeting on Victory day

NAEM arranged a discussion meeting on the occasion of Great Victory Day 2020 at NAEM auditorium on 21 December 2020. The Chief Guest of this program was Dr. A. A. M. S Arifin Siddiq, ex-Vice-Chancellor of Dhaka

University. Two special guests of this program were Prof. Dr. Md. Mustafa Kamal, Director (Admin & Finance), NAEM and Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation), NAEM. Prof. Khan Md Rafiquel Islam, Swapan Nath and Mozammel Haque also took part in this discussion meeting.

The program was chaired by Director General of NAEM, Prof. Ahmed Sajjad Rashid. In his speech the Chief Guest narrated the sacrifice of the freedom fighters and the contributions of all classes of people. We should take lesson from their sacrifice and should utilize the spirit of it in our daily activities and only then it is possible to build a hunger free peaceful developed nation, he added.



Prof. A A M S Arifin Siddik, Ex VC of DU presents as chief guest at the discussion meeting of 49 Great Victory Day held on 21 December, 2020

He thanked the NAEM authority to invite him in such a nice program. Special guests and some faculties from NAEM also took part in the discussion. The chairperson thanked the chief guest and persons concerned to make this program successful. At the end of this program prizes were distributed among the winners who took part in picture drawing/ essay competition and other events happened on the occasion of the Victory Day.

Visiting National Archives

Recently in several meetings of Research & Documentation Division of NAEM the issue of establishing an archive at NAEM was discussed elaborately and it was decided to send a proposal for establishing NAEM Archives to the Director General of NAEM. In order to gather more information about archives a team consisting of five members of NAEM faculties led by Rokshana Bilkis,



A Team from the Research and Documentation Division, NAEM visits the National Archive

Director, Research & Documentation Division, NAEM, visited National Archives and National Library on 17 December 2020 at 11:00 am. The other members of the team were Swapan Kumar Nath, Deputy Director (R & D), Md. Luthfor Rahman, Deputy Director (R & D), Dr. Harunur Rashid, Assistant Director (R & D) and Md. Golam Kibria, Teacher Trainer.

The team met the Director General of National Archives and National Library Mr. Md. Sujayet Ullah. He commented that man wants to keep the records of his work that is why the records of the past should be preserved. He also pointed out that Father of the Nation Bangabandhu Sheikh Mujibur Rahman took steps to establish National Archives in 1972. He also said that each and every institution should have an archive and told that if NAEM wants to establish an archive, all kinds of support will be given to them.

During the visit Mr. Md. Elias Miah, Research Officer of National Archives, showed the different parts of it and explained how the important documents are preserved in different sections. The visiting team from NAEM has gathered practical knowledge and experience about the archives and all these things will be very helpful for establishing an archive at NAEM.

NAEM starts online courses

1st online course for the Institutional Head of the Higher Secondary level

The Chief Guest of this course was Prof. Ahmed Sajjad Rashid, Director General of NAEM and the Special Guest was Prof. Dr. Md. Lokman Hossain, Director, Training & Implementation, NAEM. In his speech DG, NAEM said that training program was going slow due to the Covid-19 situation. But as training is the part of teaching learning process, with the consent and positive cooperation of the Ministry, NAEM introduced online training course. He requested the participants to

cooperate positively to make the training atmosphere positive. Prof. Md. Shahjahan, Training Specialist, NAEM was the Course Director of this course. Md. Shaheen Uddin, Teacher Trainer, NAEM, provided all sorts of support regarding technology to run this newly introduced online course. This course came to an end on 21 December 2020. Total 29 participants successfully completed this course from different districts of Bangladesh.

1st online EAM course for Head of secondary level institutions

1st online Educational Administration and Management (EAM) Course for the head of the secondary level institutions was inaugurated on 02 December 2020. The duration of this course was from 02 december 2020 to 22 December 2020. The chief guest of this program was Professor Ahmed Sajjad Rashid, Director General, NAEM. Rokshana Bilkis, Director (Research & Documentation) was present as the special guest. She was also the advisor of this course. In his speech the chief guest described the importance of training. He said due to Covid-19 round the globe, like other institutions, NAEM had to stop some training programs. And according to the advice and instructions of Ministry, NAEM now introduced few training programs through virtual platform. As this dimension is new, we may have to face some



Professor Ahmed Sajjad Rashid, Director General, NAEM speaks at the opening Ceremony of 1st EAM online course for the Institutional Head of Non-Govt. College/ Madrasah as the chief guest virtually

challenges. So, he requested all to cooperate each other to make the course successful.

With the positive cooperation of the team members and the trainee teachers the course came to an end on 22 December 2020. Along with the chief guest and course adviser, Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation), was also present at the closing ceremony of this course. He requested the participants to apply all the knowledge in their respective field which they gained from the training. At the end of the program course director of this 1st online EAM course, Prof. M. Rabiul Islam, Training Specialist, NAEM, thanked the chief guest, course advisor, special guest, course coordinators, participants and persons concerned. Total 29 Head Teachers/ Principals took part in this course from different districts.

1st online EAM Course for DEO and other Education Officers

In the 2nd quarter (October to December 2020) of the Fiscal year 2020 - 2021, online training courses were introduced for the first time in the history of NAEM. These online training courses had to be introduced because of the Covid-19 pandemic situation. It was a very challenging as well as an effective endeavor for NAEM to organize and complete such type of online training. NAEM introduced five online training courses. In its continuation the 1st online Educational Administration and Management (EAM) for district education officer (DEO) and for other education officers was introduced on 29 November. The chief guest of



Professor Ahmed Sajjad Rashid, Director General, NAEM speaks at the opening Ceremony of 1st EAM online course for DEO and other Education Officers as the Chief Guest

this program was the Honorable Director General of NAEM, Prof. Md. Ahmed Sajjad Rashid. This program was chaired by Dr. Md. Arizul Islam Khan, Deputy Director (Planning & Development). Prof. Dr. Md. Lokman Hossain, Director (Training & Implementation), NAEM, was also present as the special guest. In his speech the chief guest said that the world is going through a serious crisis. It is severely affecting different sectors especially the education sector. But we should not sit in idle. So Govt. is determined to carry on its educational activities within this situation. He wanted everyone's cooperation to make the course successful. He welcomed all the participants and declared opening of the course. The duration of this course was from 29.11.20 to 03.12.2020. Total 34 participants successfully completed this course.

Activities of Different Divisions of NAEM in the 2nd Quarter of the Fiscal Year 2020-2021

Admin & Finance Division

1. Vertical extension work of Administrative Building is going on.
2. Construction work for boundary wall of NAEM campus is in progress.
3. NAEM cafeteria has been reopened in limited scale following health rules.
4. A vigilance team oversees cafeteria whether it follows health rules.
5. Two vehicles has been rented for the transportation of the officers.
6. Notification of Award for purchasing of permanent light works for Bangabandhu Mural has been done.
7. Notification of Award for purchasing of sports goods has been done.
8. Notification of Award for purchasing of sound system, refrigerator & tab has been done.
9. Approval of BDT 5,81,08,770.00 by the Ministry of Finance is under process for advance withdrawal and

Planning and Development Division

Planning and Development Division of NAEM has been preparing overall plans of the internal activities of NAEM for a long time. It also designs different projects and monitors the development activities of NAEM. This Division prepares Annual Training Calendar and Annual Performance Agreement (APA) of NAEM as per the schedule activities and organizes special training programs on National Integrity Strategy (NIS) and different workshops on SDG for NAEM faculties as well. The ICT Cell of this esteemed Academy is also attached to this Division. The faculty members of this Division are involved in different training activities and work to cooperate with other divisions of NAEM.

The remarkable activities performed by the Planning and Development Division of NAEM in the last 3 months (October – December, 2020) are;

1. An online Zoom meeting for determining the target of the 8th 5 Years Plan was held on 27 October

adjustment from NAEM training budget with a view to completing foundation training of 210 BCS (General Education) cadre officers at Bangladesh Institute of Administration and Management (BIAM), Dhaka, Bangladesh Academy for Rural Development (BARD), Cumilla, Rural Development Academy, Bogura and Telecommunications Staff College (TSC), Gazipur.

10. Gardens at NAEM have been prepared.
11. Intercom connection work is in progress by BTCL at different buildings of NAEM.
12. Essay/ picture drawing competition has been arranged online on the occasion of Great Victory Day 2020.
13. A meeting was arranged with service receivers regarding information of citizen charter agreement.
14. A meeting was arranged with participants regarding information of Grievance Redress System (GRS).
15. According to the decision of GRS meeting, dress for the staff of Buddhijibi hostel has been provided.
16. Martyred Intellectual Day was observed with discussion meeting on 14 December 2020.
17. NAEM campus was illuminated on the occasion of Great Victory Day 2020.
18. Great Victory Day was observed with discussion meeting and distribution of prizes for essay/ picture drawing competition on 21 December 2020.
19. A workshop entitled NAEM Mobile Apps finalization was arranged on 24.12.2020.

2020. Md. Salimuzzaman, Director of Planning and Development, NAEM presided over the meeting in presence of all directors and APA team members.

2. The target of NAEM for the 8th 5 Years plan has been prepared and sent to the Ministry of Education.
3. 1st review meeting on the implementation progress of APA 2020-2021 presided over by Md. Salimuzzaman, Director of Planning and Development, NAEM was held on the 08 October 2020.
4. 2nd review meeting on the implementation progress of APA 2020-2021 was held on the 19 November 2020.
5. 3rd review meeting on the implementation progress of APA 2020-2021 was held on the 20 December 2020.
6. The quarterly follow-up report of Annual Performance Agreement (APA) of NAEM has been submitted to the Ministry of Education.
7. Progress report concerning SDG has been sent to the Ministry of Education.
8. Progress report on implementation of election manifesto 2018 has been sent to the Ministry of Education.
9. Booklet making information has been submitted to the Prime Minister's Office.
10. The opinions about the Roadmap/Action Plan of Strategic Thrust of Goal 4 under Bangladesh National Productivity Master Plan FY-2021-2030 has been prepared and sent to MoE.
11. The information of NAEM has been sent for the annual report of MoE.

Training Division

In the 2nd quarterly part (October to December 2020) of the Fiscal Year 2020- 2021, online training courses were introduced for the first time in the history of NAEM. These online training courses had to be introduced because of the Covid-19 pandemic situation. It was a very challenging as well as very effective endeavor for NAEM to organize and complete this type of online training. NAEM introduced five online training courses

successfully. NAEM also completed the incomplete 157th FTC Training Course which was postponed in March 2020 after its beginning on 15 January 2020 because of the Covid-19 pandemic situation. Here it is mentionable that another face to face training program on NIS was held at NAEM. The information of the above mentioned courses is given below.

| Sl.No. | Name of the Training Course | Number of the participants | Duration | Batch No. | Comments |
|--------|--|----------------------------|---|-----------|--|
| 01 | Foundation Training Course (157 th) | 153 | 12.01.2020-19.03.2020 and 20.10.2020-13.12.2020 | 157 | Due to Covid-19, this course was withheld from 20 th March to 19 th October,2020 |
| 02 | 1 st online Educational Administration and Management Training Courses (DEO) and others | 34 | 29.11.2020-03.12.2020 | 01 | |

| | | | | | |
|-------|--|----------|---|----|--|
| 03 | 1 st online Education Administration and Management Training Course for Principals | 29 | 02.12.2020-22.12.2020. | 01 | |
| 04 | 1 st online Education Administration and Management Training Course for Head Teachers/ Principals | 29 | 02.12.2020-22.12.2020. | 01 | |
| 05 | 1 st online English Language Teaching Course | 30 | 06.12.2020-17.12.2020 | 01 | |
| 06 | 1 st online Communicative English Course for officers under MoE | 25 | 09.12.2020-29.12.2020 | 01 | |
| 07 | National Integrity Strategy training for employees | 43+42=85 | 04.10.2020-05.10.2020 And 06.10.2020-07.10.2020 | 2 | |
| Total | | 285 | | | |

Information of seminars and workshops

| SL. No. | Name of the Workshop/ Seminar | Number of participants | Duration | Batch | Comment |
|---------|-------------------------------|------------------------|------------|-------|---------|
| 01 | Seminar on Citizens' Charter | 43 | 20.12.2020 | | |
| 02 | Workshop on Innovative Ideas | 28 | 24.12.2020 | | |
| Total | | 71 | | | |

Research and Documentation Division

Research and Documentation Division of NAEM is responsible for arranging researches on education related issues, maintaining NAEM library, preserving important documents of NAEM, publishing NAEM Newsletter and NAEM Journal and other relevant activities. In spite of the spread of Covid-19 Pandemic during this period Research and Documentation Division performed some important activities along with the regular activities in the 4th quarter of FY 2019-2020 (October- December 2020). The major activities of research and Documentation Division of NAEM during this period are mentioned below:

- Seminar on the selection of research proposals for the NAEM run research works of FY 2020-2021 was held on 24 September, 08,11 and 12 October 2020.
- NAEM Research Committee 2nd meeting was held on 29 November 2020.
- NAEM Research Committee 3rd meeting was held on 03 December 2020.
- Seminar on the selection of research proposals for the NAEM run research works of FY 2020 - 2021 from the 2nd list was held on 03 December 2020.
- 15 research proposals for the NAEM run research works of FY 2020-2021 have been selected from the 64 submitted proposals on the basis of the decisions of 2nd and 3rd NAEM Research Committee meetings.
- Work order for conducting research on the selected research proposals for the NAEM run research works of FY 2020-2021 has been issued.
- A letter inviting articles for publishing in the following issue of NAEM Journal has been circulated on 01 December 2020.
- The 27th issue of NAEM Journal has been published during this quarter.
- NAEM Newsletter Vol-13, Issue 75(January –March 2020), Vol-13, Issue 76 (April – June), Vol-13, Issue77 (July - September) have been published.
- A proposal for establishing Bangabandhu Corner at NAEM has been sent to the Director General of NAEM.
- A team consisting of five members led by Director (Research and Documentation) visited National Archives for gathering information with a view to

establishing NAEM Archives.

- The publication process of NAEM Newsletter Vol-13, Issue 78 (October – December), 2020 is going on. The publication work of NAEM Journal issues 28 and 29 are also in progress.

The titles of the finally selected 15 research proposals for NAEM research of FY 2020-2021 are mentioned below:

1. Teaching–Learning Practices in Higher Education: An Exploratory Study at University Level in Bangladesh’
2. Opportunities and Challenges of Digitalization of Higher Education in Bangladesh
৩. বিশ্বসাহিত্য কেন্দ্রের ড্রামাম গ্রন্থাগার: বাংলাদেশের মাধ্যমিক পর্যায়ের শিক্ষার্থীদের টেকসই ও জীবনব্যাপী শিক্ষায় ভূমিকা
4. Transition of Students with Disabilities from Special School to Mainstream Inclusive Education in Bangladesh Context
5. In Search of Quality Standard of Technical and Vocational Education and Training (TVET) : An Evaluative Study of the Technical Training Centres (TTCs) in Bangladesh
6. Effectiveness of Process Approach of Teaching in Developing Students’ English Writing Skill : An Experimental Study on the Ninth Grade Students of Quantum Cosmo School in Bandarban
7. Education and Socio-economic Situation at Char Areas in Faridpur : An Exploratory Study
৮. শিক্ষার্থীদের নৈতিক ও মানবিক গুণাবলি বিকাশে বাংলাদেশে মাধ্যমিক শিক্ষা ব্যবস্থার ভূমিকা
9. Professionalism and Professional Development Practices of Secondary Teachers
10. Psychological burnout among secondary school teachers in Dhaka city : Its Prevalence and causes
11. Developing an Integrated Model of Teaching Method for Promoting Critical Thinking among Learners of Secondary Education’
12. Tracer Study Polytechnic Graduates to Unearth Effectiveness, Efficiency and Challenges of the Diploma in Engineering Program in Bangladesh
13. Gender Equality and English in TVET : An investigation into women’s participation and employability
14. Investigating the scope of fostering democratic norms through student engagement in the Bangladeshi secondary schools
15. The Effect of teacher –students ethical relationship on citizenship behavior of students in college : Moderating role of students ‘moral identity

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